Exchange Information Sheet for Partner Universities

α 2025-2026 Academic Year β

SILC Business School, Shanghai University

Name of the School	SILC Business School, Shanghai University (SHU)
Location	Jiading Campus of Shanghai University Address 20 Chengzhong Rd., Jia Ding District, Shanghai, China
Academic Year	L ŷ LJNJŜ Ǿ ƛ 2 dz ă è Ŝ I· NJ ă Σ { Ƙ I· ŷ Ǝ Ƙ I· ƛ ¦ ŷ ƛ semesters: autumn, winter, and spring. However, Shanghai University will be revising the academic calendar starting from the fall semester of 2025. The 2025-2026 academic year will be divided into 2 semesters: autumn, spring. (The official academic calendar has not yet been released. The following dates are estimated and provided for the reference of our partner universities and are subject to change due to unpredictable reasons.) ○ Autumn Semester (18 weeks, Early September, Late January) Final examination period generally takes place for two weeks at the end of the semester during week 17 and 18; and a one-week National Day and Mid-autumn holiday usually begins on October 1. ○ Winter Holiday (5 weeks) ○ Spring Semester (18 weeks, Early March, Early July) Final examination period generally takes place for two weeks at the end of the semester during week 17 and 18; a one-day Qinming holiday usually begins on April 4; and a five-day Labor Day holiday usually begins on May 1. ○ Summer Holiday (8 weeks)
Contact persons in International Office, SILC, SHU	SILC Incoming (Nomination and academic affairs): ZHU Xiaoqiu (Julia) E-mail: juliaxqzhu@shu.edu.cn
	SILC Outgoing: GONG Anni (Annie) E-mail: annie_gong@shu.edu.cn
International Office Contact Info & Address	Address: Room 207, Wende Building, 20 Chengzhong Road., Jia Ding District, Shanghai University, Shanghai, China Post Code: 201899 Tel: + 86 21 6998 0028 ext. 92031 Fax: + 86 21 6998 0017
Official language	Chinese

Language of instruction	English is the primary language of instruction in the courses offer exchange students.
Language requirements	Great command of the English language is a must (writing AND speak Academic IELTS 6.5 overall; or TOEFL paper based 580 overall; or TOEFL internet based 79-93 overall; or a language proficiency proof lette issued by the home university.
Chinese language cours for exchange students	Exchange students at SILC can select the Chinese language courses by the school. The levels of Chinese classes are different in each term.
Nomination and Deadlines	Student nominations should come from the exchange program coordin of the home university, and include [illegible] of birth, email address(es), major at the home university and degree be pursued, as well as the start and end semesters of study at SILC Busir School, SHU. Deadline for nominations: 31 March 2025 for 2025 Autumn Term; 31 October 2025 for 2026 Spring Term.
Application Deadlines	After the nomination, SILC International Office will contact the nominat students directly by email for the following application procedures. Deadline for application: 30 April 2025 for 2025 Autumn Term; 30 November 2025 for 2026 Spring Term.
Visa application	First step of application: The students should fill in the information on the registration website (http://www.apply.shu.edu.cn) within a specified period of time. The web only available during that period. The detailed requirements and time o online application will be sent to students after the nomination. Second step of application: When visa documents are ready the SILC International Office will then email the visa documents to students directly to start the visa application at the local Chinese embassy, including the JW form (the official Visa Application Form for Foreign Students) and the stamped Admission Notice. For exchange period under 180 days, apply for an X2 visa; for exchanges over 180 days, apply for an X1 visa SILC International Office will stay in touch with students at eac application steps and provide detailed instructions.

Registration	Before students come to Shanghai, they should prepare the following documents in order to do registration on Orientation Day: 1. One hard copy of Admission Notice 2. One hard copy of the DQ/JW202 form 3. One hard copy of Passport and One copy of Visa Page with Data Entry 4. h ƴ Ŝ Ŏ ƻ LJ è ƻ Ŧ L ƴ ă dzNJ l· ƴ Ŏ Ŝ ǿ Ƙ ƛ Ŏ Ƙ Ŏ student is going to apply for X1 study visa, he or she has to buy insurance in China 5. An ID Photo of Passport Size 6. One hard copy of the Original Registration Form of Temporary Residence (issued within 24 hours upon arrival at Shanghai by th w Ŝ Ŏ Ŝ LJ ǘ ƛ ƻ ƴ Ř Ŝ ă ʅ ƻ Ŧ L ƴ ǘ Ŝ NJ ƴ hotel or ƴ the police station close to where you live. NOTE*: When students arrive at Shanghai, they should register before the date specified on the Admission Notice. SILC reserves the right to cancel previously issued student admissions in the case that a student fails to complete the registration process before the date specified on his/her Admission Notice. Students who fail to complete their registration proc in time due to unforeseeable reasons must submit a petition form, in writing, at least one week in advance; study may continue only if the petition form is accepted and approved by the university.
Insurance	Exchange students must have an insurance plan which covers his/her China. The insurance should include health and accident insurance. Fo students who study at SILC for less than 180 days, they can buy the insurance either in their home countries or in China. For students who stu at SILC for more than 180 days, they must buy the specified insurance China. Insurance of one year costs RMB 800, and insurance of half a y costs RMB 400. It can be bought on the day of Orientation.
Health Check	Exchange students who will stay in China for more than 180 days must the health check after they arrive in Shanghai. If they have done the h check in their countries, please bring the health report to the specific health check center to check whether they need do the health check again.
Transportation between Campuses of SHU	There are three campuses of Shanghai University with shuttle buses between the campuses. There are fixed places for getting on the shuttl buses. The international students can take buses from any campus to campuses and the downtown areas of Shanghai. It takes RMB 3 for each ride.